



EDUCATIONAL GRANT APPLICATION

IMPORTANT NOTES:

- Educational Grants are available for **members only** (General Membership and/or Thrift Club). Membership must exist for at least **one year prior** to the application.
- Applicants must be making regular contributions to their account while maintaining a minimum savings balance (\$250 - \$500) and no delinquency must exist on the account. Members must in their written statement, demonstrate that due to their financial status, there is a definite need for financial assistance.
- Members are encouraged to seek loan financing as a first option, via our BPWCCUL Student Loan Facility. Due to increasing demands on our educational grant fund, the Credit Union commits only to assisting with short-falls.
- Financial assistance will not be granted for the sitting of supplemental or summer exams, re-sitting of failed exams or as refunds for expenses already incurred.
- Priority consideration will be given to Certificate, Diploma or First Degree level studies. **Second Degrees, Post Graduate, Masters and Professional Qualifications will not generally be financed, but may be considered in special circumstances and at the discretion of the Committee.**
- Amounts approved to pay tuition fees for members enrolled at the University of the West Indies - Cave Hill Campus and the Barbados Community College will be paid directly to those educational institutions on behalf of the member and not directly to the members' credit union account.
- Grant applications are reviewed in observation of a two-semester academic system i.e. Semester 1 (September – December) and Semester 2 (January – May) each year. As such, the **deadline** for submission of applications will be **two (2) weeks prior to the commencement of each new semester** – be guided by the UWI (Cave Hill) commencement dates. **Only for off-semester programmes and in urgent situations will applications be considered after the deadline dates.**

Application Date: _____
Month / Day / Year

Account #: _____

SECTION 1

Male Female

Name: _____
Last Name First Name Middle Name

Address: _____

Telephone: (Home) _____ (Cell) _____ (Work) _____ ext. _____

Age: _____ Date of Birth _____ Nat'l Registration No.: _____
Month / Day / Year

Country of Birth: _____ Nationality: _____ Email Address: _____

Marital Status: Single Married Separated Divorced Widowed Age(s) of dependents: _____

SECTION 2

Employment Status: Unemployed Temporary/Seasonal Permanent/Full-time
Part-time Self-Employed Other _____

Employer: _____

Occupation: _____ Employment Period: _____ (months/years)

SECTION 3

University/College/School Attending: _____

Location: _____ Delivery Method: Full time Part time Distance Other _____

Course Name: _____ First-degree: Yes No

Enrollment Date: _____ Course Duration: _____ Current Progress: _____ Time Remaining: _____
Month / Year No. of months/years Academic Year / Semester Months/Years

Level: Certificate Diploma Associate Degree Undergraduate Degree
Masters Doctorate Other _____

Full cost of Programme: BDS\$ _____ Amount currently Due: BDS\$ _____

Student ID Number: _____ GPA rating: _____



Full-time students, unemployed or supported by a parent or legal guardian who is also a member of our Credit Union complete below:

Name & Address of Parent/Relative: _____

Parent/Relative's C.U A/c #: _____ Relation to applicant: _____

Are you the beneficiary of other financial assistance? (i.e. another grant, government exhibition or scholarship) Yes No

If yes, please give details _____

Have you also applied for a loan for this purpose? (i.e. student loan) If yes, state Lender _____

Request amounts due for the current semester/term ONLY.

Reason for the Grant: Living Expenses Books/Study Materials School/Tuition Fees Other _____

Amount Requested: \$ _____ Amount in Words _____

Have you received funding from the Credit Union before? Yes No If yes, Amount _____ Year _____

Details of Income & Expenditure

To be completed by:
 1. Employed applicants
 2. Parents/guardians/supporters of applicants under the age of 18 years

Monthly Weekly

Income	
Allowances	
Other Income (give details)	
Total Income:	\$
Less Expenses:	
PAYE	
NIS	
Life Insurance	
Credit Union	
Workers' Union	
Rent	
Mortgage	
Food	
Telephone	
MCTV	
Electricity	
Water	
Gas	
Bus Fare	
Vehicle Expense	
Bank Payment	
Credit Card Payment	
Hire Purchase	
Other Deductions	
Total Expenses:	\$
Excess/Shortfall (Total Income less Total Expenses)	\$

APPLICATION CHECKLIST:

-Incomplete applications will not be reviewed-

- A written statement/letter regarding why the grant should be approved and justifying financial need.
- Acceptance letter from educational institution – **for new students.**
- Either a most recent transcript **or** a letter confirming enrollment along with satisfactory academic performance from the educational institution – **for continuing students.**
- Evidence of fees and other expenses associated with the course of study.
- Evidence of additional financial resources to support the course of study i.e. other loans, scholarships or grants. **NB. the amount approved for grants is not likely to cover the full cost of any program, the committee therefore may seek confirmation of funding from other sources prior to disbursement.**

I acknowledge that the information contained herein is true to the best of my knowledge and I authorize the Credit Union to obtain or verify any information that may be necessary in consideration of this request. It is accepted that any misstatement or omission on this form may invalidate this application or result in a withdrawal of any offer of assistance made on the basis of this application.

Applicant's Signature: _____

Date: _____

If this form was completed/signed by anyone other than the applicant, PRINT NAME and state relationship to the applicant.

Name: _____

Relationship: _____